SAMPLE — actual resource excerpt

✓	Check	Evidence / location	Action / owner
☐	Source evidence is dated, attributable and stored in the agreed location.		
☐	Any gap has an owner, due date, interim control and review point.		

2. Test systems in practice

Compare policy and records with observation, interviews, incidents and outcomes. Use the checks below as prompts, then adapt them to the service, person and current local procedure.

Review checks

✓	Check	Evidence / location	Action / owner
☐	Triangulate		
☐	Look for contradictions		
☐	Recognise good practice		
☐	Source evidence is dated, attributable and stored in the agreed location.		
☐	Any gap has an owner, due date, interim control and review point.		

3. Grade findings consistently

Use factual evidence and clear risk-based status definitions. Use the checks below as prompts, then adapt them to the service, person and current local procedure.

Review checks

✓	Check	Evidence / location	Action / owner
☐	Separate isolated from systemic issues		
☐	Name immediate risk		
☐	Avoid unsupported ratings		
☐	Source evidence is dated, attributable and stored in the agreed location.		
☐	Any gap has an owner, due date, interim control and review point.		

Limited preview. The complete editable resource is supplied after purchase.